

<b>Committee(s):</b>	<b>Date(s):</b>
Culture, Heritage & Libraries	28 October 2013
<b>Subject:</b> Review of Keats House Collections Development Policy	<b>Public</b>
<b>Report of:</b> David Pearson	<b>For Decision</b>
<b>Summary</b>	
<p>The Keats House Collections Development Policy, formerly known as the Acquisition and Disposal Policy, is reviewed every five years and is now due for review.</p> <p>The Policy has been updated using the latest template issued by Arts Council England, and is now compliant with the Museum Accreditation Standard.</p> <p><b>Recommendation(s)</b></p> <p>Members are asked to:</p> <ul style="list-style-type: none"> <li>• Approve the updated Collections Development Policy</li> </ul>	

### **Main Report**

The Policy has been updated by the Principal Curator of Keats House using a standard template provided by Arts Council England.

Keats House is an Accredited Museum – in order to retain its Accredited status it is required to use this template, as this incorporates current best practice in collections development.

The criteria governing what sorts of items Keats House collects are unchanged.

In line with Arts Council requirements, sections have been added on human remains (section 11) and themes and priorities for rationalisation and disposal (section 4). The disposal procedures have also been updated to reflect current best practice (section 13).

### **Appendices**

- Appendix 1 – Updated Keats House Collections Development Policy

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